



CITIZEN POLICE ADVISORY REVIEW BOARD MEETING MINUTES

Chair Hart called the regular meeting of the Citizen Police Advisory Review Board (CPARB) to order on Tuesday, June 15, 2004 at 5:30 p.m. in the Main Library, Lower Level Meeting Room, 101 N. Stone avenue, Tucson, Arizona.

Commission Members	Representing	Present/Absent
Suzanne Elefante	Mayor	Present (arrived at 5:33)
Ida Wilber	Ward 1	Present
Elizabeth Bottka-Smith, Vice Chair	Ward 2	Present
Vicki Ann Hart, Chair	Ward 3	Present
Cynthia Schiesel	Ward 4	Absent
Holli McGarry	Ward 5	Absent
William O. Wills	Ward 6	Absent
Advisory Members		
Charles A. Lagattuta	CPARB	Absent
Susan Thornton	CPARB	Present (arrived at 5:34)
Jeremy A. Tor	CPARB	Present (arrived at 5:34)
Barry Hirsch	CPARB	Present
Ex-Officio Non-Voting Members		
Andrea Ibáñez	City Manager	Present
Captain Bill Washington	TPD	Absent
Officer Steve Beller	TPOA	Absent

Staff Present
Assistant Chief John Leavitt, TPD
Capt. Sharon Allen, TPD (representing Capt Washington)
Lt. Jim McShea, TPD
Lewis M. Anderson, City Attorney's Office
Dave Diebel, City Attorney's Office
Ceci Sotomayor, Recording Secretary
Delma Moody, Recording Secretary
Visitors
Roy Warden
Ron Manzi

AGENDA ITEM	MOTION	ACTION	FOLLOW-UP RESPONSIBILITY
1. Call to Order / Roll Call: 5:30 PM			
2. Approval of Notes of 05/18/2004.	MOTION by Ms. Bottka-Smith, seconded by Ms Elefante to review the 05/18/2004 notes at the July meeting. Vote passed 4 to 0.	Ms. Bottka-Smith had several corrections to the notes. In the interest of time, she will give her suggested corrections to Ms. Hart for review. Revised minutes will be included in July packet.	
3. Call to the Audience		Mr. Manzi complimented the Board and said it was a pleasure to attend the meeting.	
4. Presentation on Open Meeting law by Dave Diebel, City Attorney's Office.		Mr. Diebel gave an overview on the topics of the Open Meeting Law. Material for the presentation was included in the June packets. Questions on what items can be discussed during the meeting, agenda language and various other issues were discussed.	
5. Follow-up by TPD on citizen complaints Roy Warden's questions		Lt. McShea distributed a written response to Mr. Warden's questions. A brief discussion followed. Mr. Warden had no questions or comments. Ms. Bottka-Smith expressed her thanks for TPD's time and effort in preparing the response. She suggested that since many of Mr. Warden's questions were reference the Pima County Attorney's office, the Board refer Mr. Warden to Ms. Barbara LaWall in writing, with "cc" to Ms. LaWall. There was some discussion if that was within the purview of the Board, or if it would be overstepping its charter.	Mike Anderson will inquire as to the legality of the Board referring Mr. Warden to Pima County Attorney's Office and copying letter to the Pima County Attorney's Office.

10. Subcommittee Reports A. CPARB Customer Satisfaction Survey		Lt. McShea mailed out 21 surveys. Two were returned as undeliverable. Two completed surveys were received; copies of which were distributed to the Board. Since copies were received during the meeting, they will be discussed at a future time. Additionally, completed surveys will be sent to Chair Hart as they arrive and also be included in the monthly packets.	
11. Future Meetings and Agenda Items:		<ul style="list-style-type: none"> • Chair Hart advised the board that there was one member that had missed three consecutive meetings and reminds members of the importance of attending meetings. • Phlebotomy vs. intoxilyzers by law enforcement. • Availability of officers to address issues. • Policy on arresting youth (e.g., 10-year-olds) when involved in arguments. 	
12. Report from the Chair / Announcements		<ul style="list-style-type: none"> • Random Reviews forms from the May meeting will also be reaccomplished and discussed at the July meeting. • Random cases that were distributed at the May meeting will be reviewed in July. 	
13. Adjournment: - Time: 7:45 p.m.	Motion by Ms. Bottka-Smith, seconded by Mr. Elefante to adjourn. Passed by a voice vote of 4 to 0.		

Pursuant to Mayor and Council direction (Regular Session, September 15, 1975) the Committee's minutes are transcribed in a summary style format. Expanded versions of certain specific items, as determined by the Chairperson of the Committee, will be provided upon request. These summary minutes comply with the requirements of the State's Open Public Meeting Law.

Verbatim Tape Record on file in City Clerk's Office Available upon Request